June 14, 2017

Vice Chancellor

Bangladesh University of Business & Technology

Minrpur-2, Dhaka -1216

Subject: Application for reduction tuition fees

Sir

I beg to state that I am regular student of BSc Engn in CSE program of 29th intake, bearing id no 14152103035. I have already completed my last semester courses and my CGPA 3.10. I need to reducing my tuition fees because of my family problems.

Therefore, I request you to be kind enough reducing my tuition fees and oblige thereby.

Your obedient student

Md. Saiful Islam

ID: 14152103035

Intake: 29th

Section: 01

Program: Bsc Engn in CSE